## LOS ANGELES COUNTY DEPARTMENT OF BEACHES AND HARBORS APPLICATION FOR USE OF BURTON W. CHACE PARK

(Not for mail)
Park Location Only
13650 Mindanao Way
Marina del Rey

PERMIT:	
Fee: \$	Total
(Use \$	)
(Ins \$	)
Receipt No	

	Hours: From	to	
Type of Activity			
Name of Organization/Person			
		(telephone)	
Applicant address(Street)	(City)	(Zip)	
PLEASE CHECK IF EVENT WILL BE OPEN T	O:		
1. The public at no charge.		4. Members and/or	guests only.
2. The public by admission charge.		5. Will it be catered	? Yes No
\$ Amount of charge to event participants	S.	Name of Caterer	
3. The public by donation.			
If funds are to be raised, for what purpose?			
			)
Signature of Applicant		(Date)	
If fee is assessed for your activity make	e check or money order p	ayable to County of Los Ange	eles.
Must follow all rules & regulations of			
	WRITE BELOW DOTT	ED LINE	
	USE PERMIT		
	JRTON W. CHACE PAR	LK.	
	PICNIC SHELTER "A"		
	to use Picnic Shelte	r "A" on	
Request of			(hours)
		date(s)	(hours)
for(event)	as des	cribed on the organization's	
Request of	as des	cribed on the organization's	
for(event)	rs has been approved	cribed on the organization's ; disapproved	
for(event) application to the Department Beaches & Harbo	rs has been approved	cribed on the organization's ; disapproved	
for(event) application to the Department Beaches & Harbo	rs has been approved	cribed on the organization's ; disapproved	

Department of Beaches and Harbors, 13837 Fiji Way, Marina del Rey, CA 90292

Phone: (310) 305-9595

Form No. 118-A 12-98

Mailing Address Only

Marina del Rey, CA 90292

13837 Fiji Way



## To enrich lives through effective and caring service



## BURTON W. CHACE PARK PICNIC SHELTER "A" AND PARK GROUNDS PERMIT GENERAL USE INFORMATION

13650 Mindanao Way Marina del Rey, CA. 90292 Phone (310) 305-9595 Fax (310) 821-3609

Applications for use: Applications to reserve use of Picnic Shelter "A" or Park Grounds

(Available Monday-Saturday) must be submitted at a minimum of 14 days in advance of the requested date, and not more than 6 months

prior to the expected use date.

Note: Application must include preparation/clean-up time.

Applications are not accepted from minors.

Payment of fees: After approval of reservation a Security Deposit or entire fees must be

submitted within 5 business days. Entire fees must be paid two weeks prior to event date. If the appropriate fees are not paid accordingly, the reservation will be automatically cancelled. Checks or money orders

are payable to: County of Los Angeles.

<u>Cancellations:</u> When an event is cancelled after permit fees have been paid, the

applicant may select another open date up to 6 months in advance. If a satisfactory date cannot be arranged, a written request from applicant for cancellation may be submitted at least 3 days prior to reservation

date.

Alcoholic Beverages: No alcoholic beverages are to be sold or consumed within the park

(may be approved with proper permit).

<u>Decorations:</u> All decorative materials, including paper products, must be flameproof.

Groups must remove all decorations, tacks, and tape at the conclusion

of the event.

<u>Vehicle Access:</u> If vehicular access into park is necessary for loading or unloading of

equipment, arrangements must be made one week in advance with park

manager regarding use of service road.

Music/entertainment: Any use of radios, record players or entertainment must be indicated on

the reservation application and discussed with park staff prior to approval of permit. No amplified music allowed, unless approved by

Park Supervisor.

Electricity: An electrical outlet is located in the center of picnic shelter "A".

Groups anticipating use of high-amp electrical

appliances (200-app coffee urns, etc.) should discuss with park staff in

advance to determine electrical capacity.

PICNIC SHELTER A / CHACE: jm Updated January 28,04